

Wounds Australia Scholarship and Grants Program

Guidelines

Effective January 2017

Introduction

Wounds Australia provides scholarships to support members to access and participate in professional development that will further the vision and mission of Wounds Australia.

Wounds Australia's Vision: People with a wound receive best practice wound care and management to heal their wound.

Wounds Australia's Mission: To advance best practice in wound care and management through awareness raising, advocacy, and knowledge sharing.

These program guidelines set out the eligibility for scholarships and grants, the criteria against which scholarships and grants are awarded, and terms and conditions for the scholarships.

Types of Scholarships and Grants

Professional Development Scholarships

Professional Development Scholarships are provided to support members to undertake professional development.

They can be used for a wide range of professional development opportunities including:

- short courses
- workshops and seminars,
- conferences
- face to face or online
- local, state, national or international activities.

These activities can be Wounds Australia events or delivered by other organisations. As long as the professional development opportunity will

help you contribute to Wounds Australia's Vision and Mission, you can apply for a scholarship. There is no maximum amount that can be awarded, although if you have been a member for less than 3 years, you are only eligible to receive up to \$1,000.

National Conference Attendance Awards

Wounds Australia supports members to attend the Wounds Australia National Conference through the National Conference Attendance Awards. These awards are up to \$1,500 and up to 6 will be provided for each National Conference. These awards are available in the lead up to the national conference, and may be offered outside the normal program application rounds.

Research Grants

Wounds Australia provides modest grants to foster further research on wounds within Australia. There are two categories of research grants:

- Early research grant with a value of \$2,000.
- Established researcher grant with a value of \$5,000.

Other Scholarships and Grants with restricted eligibility

Wounds Australia also provides a number of scholarships and grants with specific focus and eligibility criteria as outlined in the table below.

Overview of all Scholarships and Grants

	Purpose of scholarship / grant	Value (max)
Professional Development Grants	Open to Wounds Australia members, to support members to undertake professional development.	No maximum amount and multiple scholarships awarded. Up to \$29,000 available annually.
National Conference Attendance Award	Open to Wounds Australia members to support attendance at Wounds Australia National Conference.	\$1,500, 6 awards available for each National Conference.

Early Researcher Grant	Open to Wounds Australia members to support and foster research.	\$2,000, 1 grant awarded annually
Established Researcher Grant	Open to Wounds Australia members to support and foster research	\$5,000, 1 grant awarded annually
Restricted Eligibility		
Charles Lucre Scholarship	Open to members of the Wounds Australia ACT branch only.	\$1,000, 1 scholarship awarded annually
Helen Dengate Scholarship	Open to members of the Wounds Australia ACT branch only.	\$1,000 1 scholarship awarded annually
Janet Vincent Scholarship	Open to members of the Wounds Australia South Australia branch only.	\$1,000 5 scholarships awarded annually
Jan Rice Volunteer Service Award	The Service Award provides support for volunteering activity or work placement related to wound management care or education. Open to members of the Wounds Australia Victoria branch. Further information and criteria.	\$3,000 1 scholarship awarded annually
Sandy Dean Memorial Scholarship	The Sandy Dean Memorial Scholarship provides support to members to either attend their first wound care related conference or to support members who have not attended any wound care related conference for the last 3 years. Open to members of the Wounds Australia Victoria branch only. Further information and criteria.	\$3,000 1 scholarship awarded annually

Winifred Felle Education & Research Fund	Open to members of the Wounds Australia Western Australia branch only.	\$9,000 1 scholarship awarded annually
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How to apply

Applications are assessed two times each year with applications closing on:

- 31 July
- 31 January - no restricted scholarship applications accepted.

You can apply for a scholarship or grant for activities that:

- commenced within 6 months prior to the application closing date or
- commences 12 months after the application closing date.

To apply for a Wounds Australia Scholarship or Grant you must complete the **Application Form** and submit it to admin@woundsaustralia.com.au by the closing date.

You can include additional information to support your application, such as a course outline, receipts or invoice for conference fees.

You will be notified by Wounds Australia within 60 days of the closing date with the outcome of your application.

Assessment Process and criteria

The Wounds Australia Membership Portfolio undertakes the assessment of applications. At least three members of the Membership Portfolio, without conflict of interest, will review applications against the following criteria and considerations:

1. Full individual, Associate and Life members of Wounds Australia are eligible to apply for the scholarships and grants program. Corporate Industry and Corporate Organisation members are ineligible to apply.
2. The applicability of the request to the Vision and Mission of Wounds Australia.
3. Equity for membership, including geographical location, previous support, external support and contribution to Wounds Australia.

4. Where members are requesting an amount great than AUS\$1,000 they will have been a financial member of Wounds Australia (previously AWMA) for at least three consecutive years.
5. Quality of application and clarity of the benefit to the member, the Wounds Australia community and people with wounds. Note: assistance and feedback can be provided to help people prepare their applications.

Terms and Conditions

1. Wounds Australia may award funds to worthy applications up to the amounts allocated, but has no obligation to acquit the full amount in the absence of worthy applications.
2. Applications for Wounds Australia Scholarships and Grants Program are open in two six monthly cycles. Applications for restricted eligibility scholarships will only be accepted in the first cycle of the financial year.
3. Any unallocated monies from the previous cycle will be rolled over as part of the pool for the next cycle within the same financial year.
4. Applications must be made by 31 January and 31 July of each calendar year.
5. All applications must be submitted on the Application Form. Applications that have not used the Application Form and the proforma will not be accepted.
6. No late applications will be accepted.
7. Applications can include costs such as
 - a. conference or short course registration fees,
 - b. travel costs associated with attending the activity
 - c. accommodation expenses.
8. Grant and scholarship costs will not be provided for meals and entertainment. This includes the cost of social functions when attending conferences.
9. All applications must include a breakdown of costs. Travel costs must be consistent with Wounds Australia's travel policy which is available on the Members Portal. Overnight accommodation claims are capped at the Wounds Australia current reimbursement rate of A\$200 per night
10. Scholarships and grants will be awarded for any program/event commenced within 6 months prior to, or 12 months after the

application closing date. For those applications for programs/events already completed, only receipted amounts will be reimbursed. Legible copies of receipts must accompany the application.

11. Where a member is awarded a Grant or Scholarship and they are not able to participate in the program applied for then the amount awarded must be reimbursed to Wounds Australia; in exceptional circumstances this may be negotiated with the Membership Portfolio (e.g. if the member identifies a suitable alternative program).
12. Upon completing the activity, members must provide an article describing what the scholarship or grant funds were used for and how this knowledge is helping them to champion the mission and vision of Wounds Australia.
13. If the member is presenting in a public forum, they must acknowledge the support of Wounds Australia and Wounds Australia will provide them with a slide for their presentation about our organisation.
14. Wounds Australia retains the right to publish grant and scholarship recipients on its website, newsletters, and in other forums.
15. Wounds Australia retains the right to withdraw its funding prior to and within 30 days after the educational event if it is found that the educational event in any way contravenes the grant criteria and request full return of all funds.
16. The provision of the agreed funds for the activity outlined in the submission to Wounds Australia, in no way makes Wounds Australia legally liable for any financial or legal responsibilities incurred by the fund recipient.